

# **DAMIEN FOUNDATION INDIA TRUST (DFIT)**

## **General Scope of Work for Impact Assessment of Socio Economic Support Program under DFIT**

### **TERMS OF REFERENCE**

This document specifies the terms of reference for impact assessment of socio economic program support by DFIT from 2011 to 2015.

The terms of reference comprise the following sections.

1. Background information on the Socio Economic Program of DFIT.
2. Objectives of the consultancy
3. Terms of reference
4. Methodology
5. Timeline
6. Deliverables
7. Contractual partners requirements

### **Background**

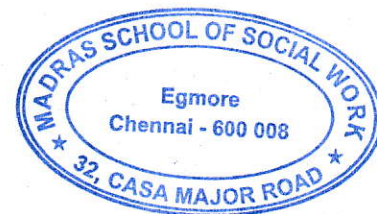
Damien Foundation in India has been working for Leprosy control since 1955 and TB control program since 1996. DFIT projects implementation is done directly and in partnership with NGO's. DFIT being a medical organization extended its social rehabilitation services in the form of Socio Economic support to persons affected by leprosy and TB from 2007 in eight states in India. The main objective of this project is to enable them to increase household income through sustainable livelihood enhancement. DFIT supports socio economic activities like establishing small grocery shops, tailoring, vegetable and fruits shops, livestock support, house construction and renovation etc. Besides this the support is also rendered for education fee for children affected by leprosy or children of persons affected by leprosy. The socio economic support was also extended to needy TB and MDR TB patients since 2012.

To assess the impact of the socio economic rehabilitation program an external evaluation from social work institution is planned by DFIT between September to November 2016. The impact assessment evaluation shall look into (i) socio economic impact of the beneficiary, (ii) Status of stigma reduction among beneficiaries and (iii) Personal care status of the beneficiary.

This TOR is designed for evaluating the impact of socio economic support program rendered by DFIT.

### **General Objectives:**

To assess the socio economic program impact among the beneficiaries supported by DFIT projects from the year 2011 to 2015.



**Specific Objectives:**

1. To assess the impact of socio economic support from beneficiary perception
2. To assess the impact of socio economic support from family perception
3. To assess the impact of socio economic support from community perception.
4. To study the support received by the beneficiaries as part of government entitlements.

**Objective of the consultancy:**

The main objective of the consultancy is to provide technical assistance to DFIT by evaluating the impact of the socio economic program support and further provide strategic road map to further enhance this impact among DFIT beneficiaries.

**The specific tasks of the consultant will, inter alia, comprise the following:**

1. Prepare the assessment tool for the impact evaluation tool and share with DFIT and collect their feedback.
2. Make presentation to DFIT on the impact assessment findings.
3. Make necessary modifications in the draft report based on feedback.
4. Finalize and submit impact assessment evaluation report to DFIT.
5. Suggest future socio economic program strategic road map with suggestions.

**Methodology:**

1. A team of evaluation experts is to be constituted under a team leader.
2. The contract will be signed between the team leader / institutional head and DFIT.
3. The evaluation team shall be briefed by DFIT on DFIT activity especially on the socio economic support program.
4. Five years beneficiary samples from the year 2011 to 2015 shall be taken up for the study.
5. The team lead would locally coordinate the work of the team members.
6. The team shall study the objectives and annual reports on DFIT socio economic support.
7. The team lead will present the evaluation protocol to DFIT and modify if necessary
8. Questionnaire will be tested on sample of beneficiaries (2 or 3) to check the feasibility
9. Begin work from the start date of signing the contract i.e. 15<sup>th</sup> September 2016.
10. The team lead would locally coordinate the work of the team members.
11. Draft assessment report will be shared with DFIT. The feedback would be provided to the team lead.
12. The team lead would incorporate necessary modifications in the draft assessment report based on feedback.
13. Make presentation on the findings and recommendations on impact assessment to DFIT.
14. Finalize and submit impact assessment report to DFIT by 15<sup>th</sup> November 2016.



**Timeline:**

Start date: 15<sup>th</sup> September 2016

End date: 15<sup>th</sup> November 2016

Time line	Deliverable
1 <sup>st</sup> November 2016	Team leader submits draft assessment report with DFIT.
5 <sup>th</sup> November 2016	DFIT shares draft assessment report with its members, collects feedback and shares it with the team leader.
10 <sup>th</sup> November 2016	Team lead finalizes the report incorporating appropriate changes suggested.
15 <sup>th</sup> November 2016	Submission of impact assessment report to DFIT
20 <sup>th</sup> November 2016	Presentation on the findings and recommendations on impact assessment in briefing meeting
25 <sup>th</sup> November 2016	Submit final statement of expenditure

**Obligations of the concerned parties:**

**Damien Foundation India Trust (DFIT):**

- DFIT agrees to pay the proposal cost submitted by contractual partner vide email dated 29<sup>th</sup> August 2016 for an amount of Rs.1,00,000/-.
- Further DFIT will arrange food, travel and boarding costs related to this evaluation visit, which will be agreed and finalized during the meeting / discussion.
- DFIT will make the local travel arrangement for the field visits.
- DFIT shall provide one person in each project location to accompany for field visit.

**Contractual partner requirements (Madras School of Social Work) :**

1. Availability to start work on 15<sup>th</sup> September 2016.
2. Ability to conduct evaluation and impact assessment through field visits and reviews.
3. Thorough Social work knowledge with an understanding of public health issues on social aspects like leprosy, TB etc.
4. The evaluator and his team will act and behave with the required diplomacy and reservation and with respect for all the partners involved in this study.
5. The evaluator and his team shall not use information or data from this study for any other purpose than the ones referred to in the terms of reference.
6. To adhere to commitment of timeline.

**Damien Foundation India Trust**

*M. Shivakumar*  
Signature:

Name: Dr. M. Shivakumar  
Title: Secretary  
Date: 10<sup>th</sup> September 2016



For Contractual Partner:  
**Madras School of Social Work**

Signature: *Jeswin John Bose*

Name: **JESWIN JOHN BOSE.P**  
Title: **ASSISTANT PROFESSOR**

Date: **15<sup>th</sup> Sept. 2016**

