



சுமங்குளம் சமீலநாடு TAMIL NADU 67AB 308725
18/11/19 World Vision India
V. RAJENDRAN, B.A.,
No. 44/B3/97
No. 54/420, PANTHEON ROAD,
EGMORE, CHENNAI-600 008

Memorandum of Understanding (MoU)

This Memorandum of Understanding ("MoU") is entered into at Chennai on this... 22nd November 2019

Between

RADICALS (Reducing Adolescent Depression in India- Cultivating Adolescent Life Skills) project of World Vision India, a NGO registered under the Tamil Nadu Societies Registration Act, 1975 (herein after referred to as "WVI" which expression shall include its successors and legal assigns), having its registered office at No. 16, V.O.C Main Road, Kodambakkam, Chennai -600 024,

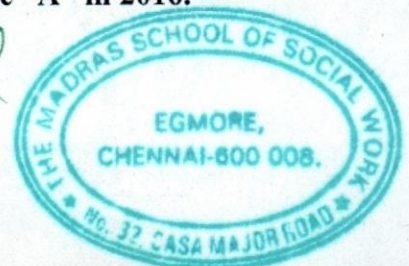
And

MADRAS SCHOOL OF SOCIAL WORK (herein after referred to as "MSSW" which expression shall include its successors and legal assigns), established in 1952, located in No. 32, Casa Major Road, Egmore, Chennai-600 008, South India, is an Autonomous Institution affiliated to University of Madras and NAAC accredited with Grade "A" in 2016.

[Signature]



[Signature]



Whereas World Vision India (WVI) is a humanitarian organization working to create a lasting change in the lives of children, families and communities living in poverty and injustice and serving all people regardless of religion, caste, race ethnicity or gender and as the proposed research will be involved in implementing the intervention program.

Whereas MSSW is an academic institution and Centre for Excellence in Health Studies of MSSW under which health research projects are carried by Department of Counselling Psychology and Post Graduate Department of Social Work. The team will support the design of studies, evaluate the intervention by conducting surveys at different stages during the project/research timeline and submit reports for the same.

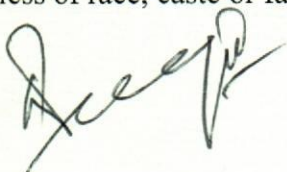
This collaboration is voluntarily entered into between the Parties and the following terms and conditions shall govern the collaboration. It is effective from 1st Aug 2019 till 31st March 2020

Background: World Vision India has been actively engaged in addressing the issues of children in the country. Mental health issues of adolescents are increasing with diverse vulnerability factors for the children aged 10-19. In order to address this, sustainable strategy for mental health promotion for adolescents and addressing positive behavior change for mental health at school and household level are essential to address the issues of depression. Interpersonal Psychotherapy- Adolescent Skills Training (IPT-AST) is an innovative behavior change model, used in the US. World Vision India plans to implement this approach as a means to address depression among adolescents. This will be done in partnership with Greater Chennai Corporation (GCC) in educational institutions in all educational zones of Chennai Corporation. The overall aim of the RADICALS project is to assess and reduce sub clinical depression among 13-17 year adolescent boys and girls in Chennai Corporation Higher Secondary Schools (a proxy indicator for reduction of suicide rate) and study efficacy of IPT-AST in this context. Its specific objectives are:

1. To explore and identify social and demographic determinants of adolescent mental health.
2. To measure the sub clinical depression among the adolescents in Chennai Corporation Higher Secondary schools in Chennai.
3. To assess the level of social support of the adolescents in Chennai Corporation Higher Secondary schools in Chennai.
4. To assess self -efficacy of adolescents in Chennai Corporation Higher Secondary schools in Chennai.
5. To study the effectiveness of IPT-AST in reducing sub clinical depression among adolescents

For this, World Vision has decided to engage of an external agency to evaluate the model's effectiveness by looking at changes in the scores of screening tools for sub clinical depression.

RADICALS project has incorporated the vital components such as socio demographic indicators, social support system and self-efficacy component into the project cycle as a means evaluate the objectives of the research. MSSW is an autonomous educational institution established in 1952. It is the third best social service institution in the country. It has done many research projects with school children and has commendable relationship with the Government educational department. The institute serves in educating people in the field of social work and is all-inclusive in serving people regardless of race, caste or faith.



A. Key objectives of the partnership

1. To review the research and take into account potential risks and benefits for the community in which the research will be carried out with an ultimate goal to promote high ethical standards in research for health.
2. To evaluate the RADICALS project Operational Research in Chennai by conducting a base line, mid line and end line survey, along with a realist evaluation during the implementation of IPT-AST. MSSW will be responsible for translating the survey tools into Tamil, field testing the tools, identify and train data collectors, collect data and analyze the data. World Vision India will be the Principal Investigator for the research.

Duration: 20 months from 1st August 2019 to 31st March 2021.

B. Activities specific to the collaboration:

Both Parties agree that the below mentioned activities shall be implemented subject to the availability of funds with both the Parties and will strictly adhere to party specific deliverables only.

C. Terms and Conditions:

Key deliverables – From MSSW:

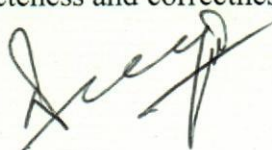
- Will provide need-based inputs into the research design.
- Support for trial roll out of IPT-AST based on need
- Will be responsible for translating the survey tools into Tamil and field testing the tools before carrying out data collection for any survey
- Will be responsible to recruit and train persons responsible for carrying out data collection as part of the evaluations
- Will carry out data collection in the intervention and control sites at different stages of the research
- Will monitor the survey and data collection once they have begun and, where relevant, take part in follow-up action will through, training and observation understand the IPT-AST model and the theory of change in which it operates
- Will be responsible for data entry in a password protected computer, data management, data cleaning and data quality of all data related to the evaluation
- Will submit reports of all the surveys and evaluations conducted to WV India within the timelines stipulated
- Will support engagements with GCC officials – Departments of Education & Health as per need
- Will support dissemination of the findings to GCC officials



#	Activity	Timeline	Deliverables
1	Sampling write up (Baseline, End line, process evaluation, obtaining permissions from the Government and other stakeholders)	By December 31 st , 2019	Finalized proposal with annexures
2	Finalize sample		List of sample schools
3	Translation of questionnaire		Draft of translated materials for review
4	Validation of tools	Jan 2020	Report of tool validation with data set and statistical results
5	Recruitment of data collectors/ Enumerators	April & May 2020	List of the names of data collectors/ Enumerators along with their educational qualifications and experiences
6	Training of data collectors	April & May 2020	Training report
7	Data Collection – Base line (Intervention)	From the subsequent week of training to four weeks after	Data set entered and scored
8	Data Collection – Base line (Comparison)	From the subsequent week of training to four weeks after	Data set entered and scored
9	Complete baseline report	4 weeks from completion of baseline data collection	Base line data collection report
10	Midline data collection for both intervention and comparison groups	November 2020 From the subsequent week of training to four weeks after	Data set entered and scored
11	Complete midline report	4 weeks from completion of midline data collection	Midline data collection report
12	Data Collection – End line for both intervention and comparison groups	February '21 From the subsequent week of training to four weeks after	Data set entered and scored
13	Complete End line report	In 5 days following data collection	End line data collection report
14	Consolidate OR report	Within 30 days from the end of data collection	Final OR report of the entire project

Key Deliverables World Vision India:

- Finalizing research design
- Getting permission from the schools both Chennai Corporation education department
- Submit the study for ethical clearance through World Vision India's Ethics review committee
- Conduct trial roll out of IPT –AST with need based support from MSSW
- Assist the data collectors in gaining access to the survey sites
- Rolling out the proposed Intervention phase
- Reviewing data collection, scoring and survey reports submitted by MSSW for quality (completeness and correctness)





- Coordinate regular meetings with MSSW team
- Ensure timely payments are made and all financial and legal requirements of WV India are adhered to.

Any deviation due to unavoidable circumstances need to be informed to either parties in advance and an alternate date as agreed upon both parties need to be honoured.

Data ownership and use: All data collected during this OR will be the property of World Vision India and all raw data will be handed over to WV India on conclusion of the project to authorised point person. MSSW will have access to the data for future studies and reference, with due approval in writing from WV India.

Cost: WVI will pay an amount of **INR 10, 46,000 (Rupees Ten Lakhs Forty Six Thousands)** inclusive of all charges for technical support and travel related costs. TDS as applicable. GST at 18% is applicable and will be over and above the cost mentioned. MSSW will share copy of GST registration.

Total cost including GST is **INR 12, 34,280 (Rupees Twelve Lakhs Thirty Four Thousand Two Hundred and Eighty)**

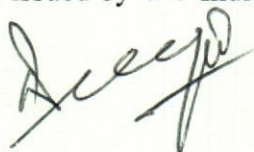
Payment Schedule:

- a). World Vision India shall make payment only for the services delivered as per the approved proposal and schedule; and where required subject to testing and approving of the work rendered by MSSW for completeness and correctness. World Vision India shall not be responsible to make any payment or reimburse any costs/expenses incurred by MSSW for any service that has not been approved by WVI in writing.
- b). TDS @10% will be deducted as per the government norms.
- c). Payment shall be made as per the below agreed terms:
 - (i). 37% of the total payment after signing of MOU by both the parties and completion of first orientation program for World Vision project team and key functionaries.
 - (ii). 12% after submission of baseline report (June 2020)
 - (iii). 8 % after the submission of midline survey report (November 2020)
 - (iv). 32% payment for end line survey (February 2021)
 - (v). 11% after the submission of final comprehensive report of quantitative end line evaluation (March 2021)

Compliance

MSSW is an independent entity. The execution of this MoU does not create any other relationship between MSSW and WVI nor provides MSSW and WVI a right to represent on behalf of the other party.

MSSW is solely responsible for the payment of all its statutory obligations and applicable taxes. TDS certificate will be issued by WV India



MSSW shall be solely responsible for their staff insurance coverage (medical, accident, travel, life, etc.) during the performance of services to WVI. WVI shall neither be responsible nor liable for any loss or damage, direct or indirect caused to MSSW staff or property during the performance of services under this MoU.

Confidentiality

MSSW agrees to not discuss its performance of services under this MoU with any third party without the prior written consent of WVI. MSSW may not use the data, results and/or findings for any educational purposes/research and publications without the consent or prior approval from World Vision India.

MSSW agrees to hold in confidence for the benefit of WVI any and all information which may be disclosed to it or to which it may have access, as a result of this MoU, including the results/final deliverables of the services hereunder.

MSSW shall not publish any document or in any way communicate to the press, media or public that has the effect of adverse criticism of any policy or action of WVI or that may be capable of embarrassing the relation between WVI and Persons, Institutions, Government with whom WVI has official dealings.

Use of Intellectual Property Rights (IPR) / Research Results:

World Vision India will be the sole owner of all data produced from research done within its projects. Thus, WV India shall retain a non-exclusive, free, irrevocable license to copy/use IP on Data for publishing, consistent with confidentiality arguments where-ever entered in the agreement.

Child and adult safe guarding Policy: (Annexure 1)

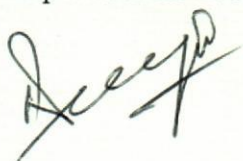
MSSW staff and volunteers engaged in the research adhere to World Vision's Child Protection Standards, Behavior Protocols, and/or Policies during the tenure of the assignment and any failure to adhere to the child protection measures will be regarded, as a breach of a material term of this MoU if presented with proven evidence and WVI shall have the right to immediately terminate this MoU without any further liability towards MSSW including that of payment for services rendered.

Assignment

MSSW shall not assign its rights or obligations under this MoU, in whole or in part, nor enter into any sub-contract arrangement to perform any portion of this Agreement, without the prior written consent of WVI.

Sensitivity & Protection of Identity

MSSW shall ensure that while providing the services under this MoU, the sensitivity to identity, culture, emotions, privacy, safety and well-being of the subjects/persons portrayed or involved or part of the final product/service shall be taken care of and at no point of time shall any



inappropriate photographs of any person especially a child or take any photographs/videos not commissioned to take as part of work order be taken.

MSSW shall be responsible and liable to make good any loss or damage or claim raised against WVI as a result of the performance of services by MSSW under this MoU.

Right to Works

MSSW agrees that all the Works along with underlying rights therein, generated for or during the performance of services in whatever stage of completion and all materials connected therewith including the final product/report under this MoU are works made for valuable consideration and are the property of WVI, and MSSW hereby assigns all rights, title and interest in and to such items to WVI.

Termination

Either Party shall have the right to terminate this MoU with mutual consent, by providing the other with thirty (30) days prior written notice of termination.

In the event of termination of this MoU on account of breach by MSSW of any of terms and conditions of this MoU, WVI shall be entitled to terminate this MoU immediately by giving a written notice of termination to MSSW and WVI shall not be liable to MSSW for any payment whatsoever to MSSW. However, MSSW shall be liable for any loss and / or damage incurred by WVI on account of such breach.

Force Majeure

In case of delay, damage, destruction or any other matters of that nature, arising out of circumstances such as war, rebellion, civil unrest, strikes, lock outs, industrial disputes, fire, earthquake, flood, riot, acts of God, and general shortages of energy and land or telecommunication access, the Affected Party shall forthwith notify the other Party in writing of any event likely to cause such failure or delay immediately. In such an event, the Affected Party shall use all reasonable endeavours to restore the performance of its obligations/exercise. In case, unable to proceed the Parties shall discuss and come to an amicable conclusion.

Entire Agreement

This MoU constitutes the entire agreement and understanding between the Parties, superseding all prior contemporaneous communications, representations, agreements, and understandings, oral or written, between the Parties with respect to the subject matter hereof. This MoU may not be modified in any manner except by written amendment executed by each Party hereto.

Dispute Resolution

All disputes arising out of or in connection with this Agreement shall be attempted to be settled through negotiation between senior management of both the Parties. If any Dispute arising between the Parties is not amicably settled within reasonable period of one month of commencement of attempt to settle the same, the Disputes shall be referred to arbitration under the provisions of the Indian Arbitration and Conciliation Act 1996 as amended from time to time. The parties agree (i) that the Arbitration proceedings will be conducted in Chennai and (ii) the panel of arbitration shall consist of three (3) members, one each appointed by the parties and the third appointed by the nominee arbitrators by consensus. (iii) The language of arbitration shall be English.



The Arbitral Award shall be conclusive, final and binding on the Parties.

Governing Law

This MoU shall be governed by and construed in accordance with the laws of India and the Courts at Chennai shall have exclusive jurisdiction in respect of disputes arising from or out of this MoU.

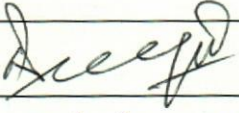
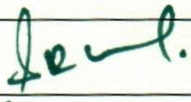
Severability

The Parties recognize the uncertainty of the law with respect to certain provisions of this MoU and expressly stipulate that this MoU will be construed in a manner that renders its provisions valid and enforceable to the maximum extent possible under applicable law. To the extent that any provisions of this MoU are determined by a court of competent jurisdiction to be invalid or unenforceable, such provisions will be deleted from this MoU or modified so as to make them enforceable and the validity and enforceability of the remainder of such provisions and of this MoU will be unaffected.


Notices

All notices, requests, demands and other communications under this MoU must be in writing and will be deemed duly given, unless otherwise expressly indicated to the contrary in this MoU: (i) when personally delivered; (ii) three (3) days after having been deposited in the mail, certified or registered, return receipt requested, postage prepaid; or (iii) one (1) business day after having been dispatched by a nationally recognized overnight courier service, addressed to a Party or their permitted assigns at the address for such Party first written above.

In witness whereof, the authorized signatories of both the parties hereto subscribe their signature as here under on this 22nd November 2019.

Full Name: Dr. Anjana Purkayastha	Full Name: Dr. S. Raja Samuel
Position Title: Senior Director –Special Projects	Position Title: Principal
Signature: 	Signature: 
Date: <u>22/11/2019</u>	Date: <u>22/11/2019</u>
For and on behalf of WVI	For and on behalf of MSSW

Witnesses:

Full Name: <u>D. DAISY</u>	Full Name: <u>P.K. VATHANI</u>
Position title: <u>ADVOCACY SPECIALIST</u>	Position title: <u>HOD - ASST Professor Dept of BSW, MSSW</u>
Signature: 	Signature: <u>P.K. Vathani</u>
Date: <u>25/11/19</u>	Date: <u>22/11/2019</u>
For and on behalf of WVI	For and on behalf of MSSW

