Plagiarism Detection Software Ouriginal (formerly Urkund Academic)

at MSSW during 2021-22

Usage Policy

Madras School of Social Work has purchased plagiarism detection software Ourigional, formerly Urkund Academic for a period of one year from the month of March 2021-Febrauary 2022. The software has the limit upto 500 documents to be scanned for a year. And it has 5 users access policy. Hence the access is given to each Board of Studies, Journal of Madras School of Social Work and MSSW Library as central location points to access the software. Faculty members, research scholars and students of each board will use the software from the concerned board's access. Following mail ids have been given the access to use the software from the respective login and password for each login will be handled by the head of each body.

1. bos_sw@mssw.in – Board of Social Work

2. mgt_bos@mssw.in – Board of Management

3. psy_bos@mssw.in – Board of Psychology

4. journal@mssw.in – Journal of Madras School of Social Work

5. sakthi@mssw.in – Library, Madras School of Social Work

Dr. S. RAJA SAMUEL, M.A., Ph.D.,
Principal
Madras School of Social Work (Autonomous)
No.32, Casa Major Road,
Egmore, Chennai - 600 008.

e-Galactic

Customer Information

Customer (Company/educational organisation/school)	MADRAS SCHOOL OF SOCIAL WORK
Billing Address	Principal Madras School of Social Work 32, Casa Major Road, Egmore, Chennai – 600008 Tamil Nadu
Contact Person Name	Dr Sakthi Rekha
Contact Person Email	sakthi@mssw.in
Contact Person Phone / Mobile	91 – 9841148865
Contact Person Address	Same as above

Specification

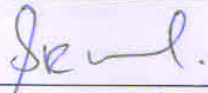| Particulars	Total in INR
Licence URKUND Academic, 12 months for a maximum of 500 Documents including web training and Upto 5 Faculty Access	82,400 /-

Additional GST @ 18% would be applied on the above

OFFER VALID TILL 31/3/2021

Licence Period (Start):

Signature

Signature	Signature
For Institute: Madras School of Social Work	For eGalactic: Nisha Sarda
Institute Details: Dr. S. RAJA SAMUEL, M.A., Ph.D., Principal Madras School of Social Work (Autonomous) No.32, Casa Major Road, Egmore, Chennai 600 008.	eGalactic B – 302, Supreme Palms, Balewadi, Pune – 411045
Date: 04/03/2021	Date: 16th February 2021
City / Town: Chennai	City / Town: Pune
	Contact Details: prijinphilip@egalactic.in

e-Galactic

B - 302, Supreme Palms,
Balewadi,
Pune - 411045
Phone: +919689889311
Email: nishasarda@egalactic.in

Invoice

Invoice No: 2020/EG/0126
DATE: 31-Mar-21

Customer Information
Madras School of Social Work
32, Casa Major Road,
Egmore,
Chennai - 600008

Client GST No.: 33AAAAS0149KIZO

S.No.	Particulars	Tax rate	Amount
1	URKUND Anti Plagiairism Licenses for a maximum of 500 Documents with Access up to 5 Faculties for a period on 12 months		82400
3	IGST @ 18%	18%	14832
	TOTAL		**97232**

Amount in words :Rupees ninety-seven thousand two hundred thirty two only.

E & OE

FOR eGalactic
NISHA SARDA Digitally signed by NISHA SARDA Date: 2021.03.31 16:45:01 +05'30'
Authorised Signatory

1. Cheque to be issued in favor of "eGalactic"
2. HDFC Bank, Account No: 50200032330418
3. IFS Code: HDFC0000223
4. PAN No. AVRPS3430L
5. GST No: 27AVRPS3430L3ZW
6. HSN Code: 998399

URKUND LICENCE AGREEMENT

Customer Information

Customer (Company/educational organisation/school)	MADRAS SCHOOL OF SOCIAL WORK
Billing Address	Principal Madras School of Social Work 32, Casa Major Road, Egmore, Chennai – 600008 Tamil Nadu
Contact Person Name	Dr Sakthi Rekha
Contact Person Email	sakthi@mssw.in
Contact Person Phone / Mobile	91 – 9841148865
Contact Person Address	Same as above

Specification

Particulars	Total in INR
Licence URKUND Academic, 12 months for a maximum of 500 Documents including web training and Upto 5 Faculty Access	82,400 /-

Additional GST @ 18% would be applied on the above

OFFER VALID TILL 31/3/2021

Licence Period (Start):	

Signature

Signature	Signature
For Institute:	For eGalactic: Nisha Sarda
Institute Details:	eGalactic B – 302, Supreme Palms, Balewadi, Pune – 411045
Date:	Date: 16th February 2021
City / Town:	City / Town: Pune
	Contact Details: prijinphilip@egalactic.in

URKUND - License Agreement Terms & Conditions

1. Introduction

These terms & conditions regulate the relationship between eGalactic (the provider of the service URKUND, hereafter referred to as EGALACTIC; the service is referred to as "the URKUND services") and the subscribing licence holder (hereafter referred to as *The Customer*). The terms & conditions apply to the agreement that *The Customer* concludes with EGALACTIC for the use of the anti-plagiarism services called "the URKUND services". It is the obligation of *The Customer* to relay these terms of use to the individual users within *The Customer's* organisation. Unless specifically stated otherwise in the customer agreement, these terms & conditions supersede any other conflicting terms & conditions including terms & conditions between any reseller of URKUND and *The Customer*.

2. Definition and use of the URKUND services

The URKUND services are all the services related to URKUND such as the services "automatic control", "manual control", "web service" and "admin interface" etc. as defined at http://www.URKUND.com. EGALACTIC can modify the content of the URKUND services, change or modify the search system, add new services and close services without prior notification to *The Customer*. EGALACTIC declines all liability arising from such measures. The rights to use the URKUND services accrue to *The Customer* as defined in these terms & conditions and in the customer agreement. If *The Customer* is a school, the right is accrued to the staff at that school; if *The Customer* is a department of a school, the right is accrued to the staff of that department. If *The Customer* is a business corporation or a government department, the right accrues to those that upon agreement with EGALACTIC have been granted access to the URKUND services. EGALACTIC has the right to restrict *The Customer's* use of the URKUND services immediately for use outside those intended. EGALACTIC also has the right to deny the creation of, or disable already created, user accounts if EGALACTIC suspects that they are used or will be used by someone outside of the organisation, e.g. if the email addresses which the user account is based on differ from the organisation's standard email format. If a limit of the number of submitted documents is set, the number of documents allowed to be sent by *The Customer* during the licence period is regulated in the customer agreement. A document is defined as a single text computer file (pdf, .doc, .docx etc) of maximum 20MB. A zip file containing one pdf will be counted as one document; a zip file containing five pdfs will be counted as five documents. The maximum number of characters per document is sixty thousand. If a limit of the number of submitted documents is set, it is the responsibility of EGALACTIC to notify *The Customer* when the document limit is reached. *The Customer* will need to renew the agreement upon reaching the document limit if they wish to have continued access to the service. It is *The Customer's* responsibility to report documents that they do not agree to count into the document limit (e.g. missing reports, corrupt documents etc.) before the contract is due for renewal. "Unlimited use" of EGALACTIC's system means that *The Customer* can use the service however often they desire, unless breaking the clauses outlined in these terms of service and without relinquishing responsibility that the system is not abused. Should EGALACTIC discover that the relation between the number of submitters stated in the contract and the number of documents submitted is abnormally high, *The Customer* is obligated to help EGALACTIC find the reason or source and help remedy the situation. If *The Customer* neglects to do so or if the situation is deemed by EGALACTIC to be urgent, EGALACTIC reserves the right to restrict the access to the system with immediate effect. The number of documents sent under an unlimited licence must correspond to "fair use", i.e. to be reasonable in that the number of submitted documents is to be in line with what one can reasonably expect to be produced by the number of students for which the university is licensing URKUND. This is calculated to be up to fifteen documents per student per year.

3. Limitation of liability

The URKUND services will be provided to *The Customer* "as is" and "as available". This means that EGALACTIC does not guarantee *The Customer* that data or the URKUND services will correspond to the needs or expectations of *The Customer*, that usage of the URKUND services will be without interruption or without error and that these, in that case, will or could be corrected. EGALACTIC's liability is limited to direct damages and only if caused through EGALACTIC's negligence. EGALACTIC's responsibility is limited to direct losses and cannot be extended to consequential or indirect damages such as anticipated loss of revenue, cost of capital, loss of time or cost of substitute services. Furthermore, EGALACTIC's liability can never exceed the amount invoiced *The Customer* during the last invoicing period. Nor does EGALACTIC accept any liability for the consequences of use or misuse of its reports or published recommendations and advice. EGALACTIC shall be considered as exempt of compensation claims and other consequences if EGALACTIC has not been able to fulfil their obligations due to circumstances outside EGALACTIC's control or circumstances that could not be anticipated ('*force majeure'* or '*an act of god*'). Exonerating circumstances like these are mainly, but not limited to, industrial actions, war, fire, lightning, earthquake, government legislation or other public rules and regulations.

4. Implementation and support thereof

a) URKUND does not monitor *The Customer's* progress of implementing the use of the service. Upon signing a contract, URKUND shall send *The Customer* instructions on how to start using the service. If *The Customer* needs additional explanations, it is *The Customer's* obligation to contact URKUND to request such support.

b) *The Customer* must be aware that the support URKUND can give to *The Customer* is limited to what can be configured on the systems which URKUND controls, such as URKUND-settings or plug-ins / integrations that have been created or commissioned by URKUND. URKUND does not commit to developing additional functionality or changing or adjusting the current system to accommodate the needs or requests of a specific customer.

c) Any configuration of installed plugins in *The Customer's* own IT environment must be done by *The Customer* itself or by *The Customer's* IT providers. If support is needed from URKUND to configure *The Customer's* own IT environment, URKUND shall charge *The Customer* an hourly rate of 110 EUR for this; however, URKUND may choose to decline such support if it is not commercially able to provide it or if it is not viable to provide this support. In case on-site support from URKUND is required, *The Customer* will be liable for travel expenses as well as the hourly rate.

d) If URKUND deems a support issue to be related to problems in the settings, configurations of *The Customer's* own IT environment, or due to faults therein, URKUND shall inform *The Customer* of this but shall not be bound to support *The Customer* with these issues.

e) If *The Customer* requests support that URKUND deems be related to *The Customer's* incorrect use of the service, URKUND shall only be bound to supporting *The Customer* to understand the correct methods of using the system. URKUND is not bound to support customers that wish to use the system in ways that are not recommended by URKUND. Usage of the system that is against URKUND's terms and conditions will be treated as per the terms and conditions.

4. Customer's obligations

The Customer agrees to act so that the URKUND services are not used in contravention of the terms & conditions of this agreement or applicable law. *The Customer* agrees not to reveal usernames and passwords to unauthorised persons and not to store documents containing information with usernames and passwords in such a way that unauthorised persons can access them. *The Customer* agrees to contact EGALACTIC if it is suspected that unauthorised persons have gained knowledge of *The Customer's* username and password. *The Customer* is responsible for updates of new users and furthermore to make sure that

only authorised users have access to the URKUND services. For this purpose, it is possible to use the administration tool provided by EGALACTIC, or through contact with EGALACTIC. EGALACTIC can supply a complete list of users up to twice a year and add/delete teachers' accounts according to *The Customer's* request. *The Customer* is responsible in their own name and on their own behalf for the material which is sent to the URKUND services and, that the content of the said material is not in contravention with international law or other applicable regulations. *The Customer* is only allowed to check documents that are produced within the licensed department within the licensed period. Furthermore, *The Customer* may not deliberately send files that are not suitable for text plagiarism detection such as (but not limited to) files infected with a virus, corrupted files, unsupported file formats, documents containing no text or very small portions of text or other types of fragments of documents. For any additional use, *The Customer* must contact EGALACTIC to agree on this use. *The Customer* shall indemnify EGALACTIC from claims originating from third parties due to the content in, or the use of, the URKUND services.

5. The individual user's responsibility

a) The terms of use for Individual users and administrators are comprised of these general terms of the agreement and are accepted by *The Customer* through connecting to the service. It is the responsibility of each user to adhere to these terms.

b) Individual users who register for a user account must be aware that this is personal in the sense that an individual user is not entitled to give people outside the organisation that constitutes *The Customer* (including students within *or* outside the licensing organisation), access to the user account in any way, for example, by lending it or giving it to someone, through negligence, by disclosing or otherwise disseminating username and password. Individual users must not use the URKUND services in a way that conflicts with the use of the URKUND services of EGALACTIC's other customers, e.g. by "pre-checking" documents on behalf of a student before they submit it at another university. Students may only be given a plagiarism report if the receiving teacher/user decides to share it.

c) Individual users own only the right to partake of the sources through the URKUND services for the explicit purpose of controlling if matches found by the URKUND services also appear in the submitted student documents. Use of sources other than for the described purpose is not permitted.

d) In the unlikely event that the user or administrator, through malfunction, unforeseen loopholes or through any other circumstances would receive or find access to information or settings not belonging to their personal user account or institution, the user is obligated to notify EGALACTIC immediately. The user must be aware that the information in this case may be confidential and that any unauthorised use, dissemination of the information or changing of settings is strictly prohibited.

e) Individual users are entitled to make printouts of documents submitted as part of the normal process where any plagiarism is revealed. No other use of prints from the URKUND services is allowed.

f) Individual users are, through their use of the URKUND services, obligated to treat any personal information that can emerge in such a way that they in no way lead to injury or discomfort to the person in question and also to treat this data in a way that is according to local, EU and international law.

g) Individual users should be aware that the URKUND services, through the analysis, never determine what constitutes plagiarism. The assessment related to whether the controlled text is supposed to be considered to be plagiarised or not is done entirely by the individual user in accordance with the rules and recommendations given by *The Customer's* own organisation.

6. Management of systems, maintenance and control

EGALACTIC will normally schedule planned maintenance in the technical environment between 6:00 pm (18:00) on Fridays and 06:00 am on Mondays (UTC/GMT + 1h). EGALACTIC continuously monitors the technical environment and will initiate work to resolve problems within eight hours after they are brought to EGALACTIC's attention by the automatic monitoring system or reported by *The Customer*. EGALACTIC reserves the right to be continuously developing and improving the technical environment. In those instances where this affects *The Customer's* use of the anti-plagiarism services, EGALACTIC shall be exempt of any claims of damages. Interruptions of the URKUND services extending beyond 14 days permits *The Customer* to: (1) within seven days, during the period of service interruption or after the URKUND services has been restored to cancel this agreement with immediate effect, or (2) within seven days, during the period of service interruption or after the URKUND services has been restored to prolong the subscription period defined in this agreement by a period equal to the length of the service interruption.

7. Copyright

Copyright shall be respected in accordance with applicable law. *The Customer* shall only use the URKUND services in the manner prescribed by EGALACTIC and for the express purpose of preventing and controlling plagiarism. *The Customer* grants EGALACTIC the right to archive the material that has been made available to the URKUND services, to use the said material as part of the URKUND services in accordance with the settings that *The Customer* has chosen. Any other use of the material must not be in breach of applicable copyright law or this agreement. The copyright holder has the right, and must be given the possibility to withhold their material from being used as material of comparison in the URKUND services. Execution of this right will result in the material being analysed and archived but it will not be searchable through the URKUND services. EGALACTIC does not at any time claim ownership over documents, statistics or data generated by *The Customer's* use of the service. EGALACTIC makes all reasonable efforts to keep such information secret through logging all activity in the system as well as other security measures such as (but not limited to) firewalls, system hierarchy and actual physical protection. All data generated by *The Customer* by using the system is entirely owned by *The Customer* both during the licence period and after the licence period has ended, regardless of whether the service has been terminated by *The Customer* or by EGALACTIC. Searches in URKUND's repository/archive only take place when a plagiarism report is generated. There is no possibility for *The Customer*, another client or even URKUND's staff to find documents by searching for content, browsing or sorting information in the repository/archive.

8. Stored material

Material that has been sent to the URKUND services will be stored within the system. Under no circumstances will EGALACTIC have the right to resell or in any way redistribute the material. Moreover, the material can never be provided to a third party without a written consent from *The Customer*. All use of the stored documents must be in accordance with the settings that *The Customer* has chosen. Upon request from *The Customer*, EGALACTIC will delete any document sent to *The Customer* unit. When requesting deletion of documents, the request must come from an authorised contact and document ID-numbers for each document must be provided to EGALACTIC.

9. Protection of customer integrity

EGALACTIC does not have the right, for their own purposes, nor for the purpose of another customer, to maintain any statistics or in any other way gather information about the number of detected occurrences of similarities against the sources of the URKUND services in the material submitted by a specific customer. Analysis reports are deleted after 25 months or when requested by *The Customer*.

10. Sources

To preserve the preventive effect that is generated from the sources that the URKUND services search, it is important that not all sources are made known to the public. Therefore EGALACTIC does not undertake to compile a complete list of accessible sources, neither to *The Customer*, nor to any other interested parties. Sources can be presented if EGALACTIC regards it not to have a negative impact on the preventive effect.

11. Termination of the service

This agreement shall remain in force throughout the period that *The Customer* subscribes to the URKUND services and until *The Customer's* access to the service is closed. The subscription period for the URKUND services is normally 12 months or, if a limit of the number of submitted documents is set and regulated in the customer agreement, until document limit is reached, unless the agreement states otherwise. Unless agreed otherwise, the licence will renew automatically each period until cancelled by *The Customer* or by EGALACTIC no later than three (3) months before the end of the active subscription period: if not, the cancellation will come in to effect at the end of the following subscription period. EGALACTIC reserves the right to cancel a subscription as of the renewal date of an ongoing subscription. Furthermore, EGALACTIC has the right to terminate *The Customer's* use of and access to URKUND's services immediately (and, if practicable, upon giving *The Customer* notice) in the event that *The Customer* breach any material term in this agreement or act in conflict with it. Not following payment obligations or misuse of username and password would constitute examples of such a breach. EGALACTIC has the right to monitor abuse of the service. If EGALACTIC detects that *The Customer's* use of URKUND services is jeopardising the stability of the system or any system related to URKUND services, EGALACTIC has the right to restrict with immediate effect *The Customer's* access to the services. EGALACTIC also has the right to restrict the access of *The Customer* if the number of documents sent to URKUND services is substantially higher than what could be expected in relation to the number of students/users for which *The Customer* had stated in the current contract.

12. Prices and price modifications

Prices are calculated according to size of *The Customer's* educational establishment; the size of the university is defined by the number of students. Licences are available to allow *The Customer* to use URKUND for the whole university or for a self-contained unit of the university, e.g. a faculty, department etc. EGALACTIC retains the right to modify prices once per annum. Prices are adjusted in accordance with Labour Cost Index (LCI). For customers within Sweden, prices are adjusted in accordance with AKI (SNI J+K). The new price will be effective upon renewal of the licence. EGALACTIC reserves the right to modify the prices with immediate effect if these modifications are the direct consequence of circumstances outside EGALACTIC's control, such as fluctuations in currency exchange rates. Price modifications caused by such circumstances shall be communicated to *The Customer* as soon as possible. Possible taxes or other imposed tariffs shall be paid by *The Customer*.

13. Jurisdiction

Disputes concerning the interpretation or application of this agreement and legal relationships related thereto shall be determined by arbitration pursuant to Indian law. The dispute shall be settled by arbitration in accordance with the Rules for Indian Arbitration Law in Pune.

EGalactic/URKUND, May 2018

Sakthi Rekha <sakthi@mssw.in>

Training session link

3 messages

Prijin <prijinphilip@egalactic.in>   Wed, Jun 2, 2021 at 4:17 PM
To: sakthi@mssw.in

Dear Ma'am,

Following is the Session link for tomorrow's training session:

Meeting link:https://egal.webex.com/egal/j.php?MTID=
m5b13e4caeab025554af855627732a83e

Meeting number:158 020 6769

Password:123456789

M/s Prity Rathi will be conducting the session, you can reach out to her on 08305962007
regarding any query.

Thanks & Regards,
Prijin Philip
Business Development Manager
7822854924

eGalactic
www.egalactic.in

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INFLIBNET Centre for all the Indian Universities
under the aegis of **MHRD**

-------- Original Message --------

Subject: Link
   Date:2021-06-02 15:33
 From:<prityrathi@egalactic.in>
     To:'"Prijin'" <prijinphilip@egalactic.in>

Dear Prijin,

PFA the meeting details as under:

Meeting link:https://egal.webex.com/egal/j.php?MTID= m5b13e4caeab025554af855627732a83e

Meeting number:158 020 6769

Password:123456789

Thanks and regards,

Prity Rathi

eGalactic

08305962007

www.egalactic.in

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INFLIBNET centre for all the Indian Universities

under the aegis of MHRD

Sakthi Rekha <sakthi@mssw.in>   Wed, Jun 2, 2021 at 4:36 PM
To: "Gunavathy J.S." <jsgunavathy@mssw.in>, Shakeela Basheer <shakeelabasheer@mssw.in>, "Dr. K.Sathyamurthi" <ksm@mssw.in>, Amuthalakshmi MSSW <amuthalakshmi@mssw.in>, Enoch Arokiasamy <enoch@mssw.in>, "j.chandrasekar" <j.chandrasekar@mssw.in>, Lakshmi Jayapal <lakshmi@mssw.in>, "K.B Inian" <kbinian@mssw.in>, Sakthi Rekha <sakthi@mssw.in>, Vathani David <pkvathani@mssw.in>, Thirumagal Rajam <thirumagal@mssw.in>, Sudarmathy Gururajan <sudarmathy@mssw.in>, Rufus Singh <rufussingh@mssw.in>, Xavier Vivek Jerry <xvj@mssw.in>, Francis Chellappan <francischellappan@mssw.in>, Damen Queen <prof.damen@mssw.in>, Rachel MSSW <rachel@mssw.in>, Jesuin Bose <jesuin@mssw.in>, Dominic Savio <dominic@mssw.in>, Doris Augustin <dorisaugustin@mssw.in>, Janaki MSSW <janaki@mssw.in>, Mohana PanneerSelvam <mohana@mssw.in>, Hemakumar MSSW <hemakumar@mssw.in>, Prabakaran P <prabakaran@mssw.in>, "Evangeline E.T." <evangeline@mssw.in>, Dr Vyjayanthi Mala <vyjayanthimala@mssw.in>, Subasree MSSW <subasree@mssw.in>, Hannah John <hannahjohn@mssw.in>, Kalyani Kenneth <kalyanikenneth@mssw.in>, vivian thompson <vivian@mssw.in>, Priya Magesh <priyamagesh@mssw.in>, Sangeeth MSSW <sangeeth@mssw.in>, Madhuri MSSW <madhuri@mssw.in>, Ananyalakshmi V R <ananyalakshmi@mssw.in>, Siva Ranjani <ranjani@mssw.in>, Joseph Eric Dunston <jedunston@mssw.in>, Venkatesh MSSW <venkatesh@mssw.in>, Ruby Wesley <ruby@mssw.in>, Narasimhan R <narasimhan@mssw.in>,

Sarah Karunakaran <sarahkarunakaran@mssw.in>, Moses Selvakumar <moses@mssw.in>, Gajendran V <gajendran@mssw.in>, Muhammed Jabir <muhammed@mssw.in>, Manjula C R <manjula@mssw.in>, Antony Stephen <Stephen@mssw.in>, Pravin Kumar <pravin@mssw.in>, Arivukkarasi MSSW <arasi@mssw.in>, Agnes Roshini <agnes@mssw.in>, Sathya NSS <sathya@mssw.in>
Cc: MSSW Principal <principal@mssw.in>, Subashini Dean <rsubashini@mssw.in>
Bcc: Devaki Mahendiran <devaki@mssw.in>, shivashankari@mssw.in, jayalakshmi@mssw.in

Dear All,

As it is informed earlier, we have purchased 'Urkund' - Plagiarism detecting software at MSSW recently. I am sure, all of us are excited to learn about the software and check the level of plagiarism in our academic and research writing. A training session is organised on 'Urkund' software tomorrow, 03/06/2021 between 12.00 noon and 01.00 p.m. Kindly join the session by using the link given below. to learn and explore more about the software.

Thanks and regards,

Dr.V.Sakthi Rekha
Librarian
MSSW, Chennai
[Quoted text hidden]

Sakthi Rekha <sakthi@mssw.in>   Mon, Jul 5, 2021 at 1:35 PM
To: Arivukkarasi MSSW <arasi@mssw.in>

This is the mail which has the link for the training session we had on 'how to use the features of plagiarism detection software urkund' for our faculty members on 03rd June 2021.

Thank you

Sakthi Rekha
[Quoted text hidden]