



**NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES  
INSTITUTE OF NATIONAL IMPORTANCE,  
BENGALURU, INDIA – 560 029.**

**Email ID:** [admissions@nimhans.ac.in](mailto:admissions@nimhans.ac.in)

**Ref. No.** NIMH/A&E-EA/ADMSN/AY 2020 - 21/Session 1

**Date:** 25.11.2020

**MEMORANDUM**

**Subject:** Admission of **Ms. Marita K Paul** to **M.Phil. in Psychiatric Social Work** course under **All India Unreserved Category** which will commence from 01.01.2021 at NIMHANS-reg.

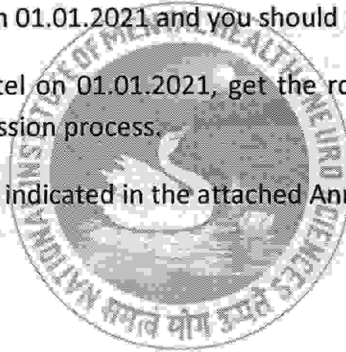
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With reference to your application for admission to **M.Phil. in Psychiatric Social Work** course, you are hereby informed that you are selected for the above course at this Institute under **All India Unreserved Category**.

The course will commence from 01.01.2021 and you should report to the course on this date.

You may directly visit the hostel on 01.01.2021, get the room allotted and report to Academic & Evaluation section for further admission process.

Details related to joining are as indicated in the attached Annexure 'A' to 'E'.



**REGISTRAR**

**Registrar**

**National Institute of Mental Health &  
Neuro Sciences, Bangalore-560 029.**

**To:**

**Ms. Marita K Paul**

**Email ID:** [maritakpaul@gmail.com](mailto:maritakpaul@gmail.com)

**Copy to:**

- The Head, Dept. of Psychiatric Social Work, NIMHANS
- The DFA & CAO, NIMHANS
- The AAO (Claims), NIMHANS
- Office Copy

### **Annexure A-Joining Formalities:**

- I. Candidate should perform and complete the following formalities on 1<sup>st</sup> January 2021.
  - a) Report at 09:00 am on the day of joining.
  - b) Hostel Accommodation is subject to availability and will be provided on 'First come, First Served' basis only on the day of joining the course.
  - c) Collect your ID card from Academic & Evaluation Section.
  - d) Submit all original documents/certificates on the day of admission along with five set of photocopies of the same documents/certificates as indicated in the "Original Certificates/Documents submission form". (applicable for those who have not submitted on the day of admission)
  - e) Produce agreement bond executed in non-judicial stamp paper or e-stamp paper of value of Rs. 200/-, duly completed in all respects and duly signed by Magistrate/Notary on all pages, along with ID Proof of all the sureties\*.  
*\*Format for Agreement Bond is enclosed.*
- II. After the completion of the above mentioned joining formalities, the candidate shall report in the concerned Department and shall submit joining report- which needs to be forwarded to A&E Section, NIMHANS.

### **Annexure B - Post Joining Formalities:**

- I. Candidate shall submit photocopies of PAN Card, Aadhar card (UIDAI Card), bank details to Claims Section, NIMHANS after joining the course along with **details of savings (if any)**.
- II. Candidate can submit an application to Library & Information Centre for obtaining Library card.
- III. Candidate should collect Course Syllabus etc. from the concerned Dept. in NIMHANS.

### **Annexure C - Emoluments:**

| Candidate selected under | 1 <sup>st</sup> Year   | 2 <sup>nd</sup> Year   |
|--------------------------|------------------------|------------------------|
| Institute Stipendiary    | Rs. 25,000/- per month | Rs. 25,000/- per month |

\*Not applicable for Sponsored/Deputed/External Fellowship Candidates

### **Annexure D - Contingency Grants:**

| Candidate selected under | 1 <sup>st</sup> Year  | 2 <sup>nd</sup> Year  |
|--------------------------|-----------------------|-----------------------|
| Institute Stipendiary    | Rs. 15,000/- per year | Rs. 15,000/- per year |

\*Not applicable for Sponsored/Deputed/External Fellowship Candidates

### **Annexure E- Leave Rules:**

| Leave        | 1 <sup>st</sup> Year   | 2 <sup>nd</sup> Year |
|--------------|--|----------------------|
| Annual Leave | 30 Days  | 30 Days              |
|              | Any other form of leave availed shall be considered 'without Stipend'. |                      |

\*Not applicable for Sponsored/Deputed Candidates

### **Annexure F – Payment of Fees**

Fee for the corresponding years should be paid immediately on completion of the Academic year failing which fine will be levied as applicable.