



Merit Software Services Private Limited
DP111 (SP) F18A
Ambathur Industrial Estate
Ambathur
Chennai 600 058

30th June 2017

Ms. Shobitha Ann John
Chennai

Dear Shobitha,

Reference: **Offer Letter – L1 – Human Resources Executive**

We are pleased to offer you a position with **Merit Software Services Pvt. Ltd.** You will be based in our **Chennai** office. We welcome you as a valuable member to our team. This letter confirms the terms of our offer with respect to your planned employment. You will be designated as **Human Resources Executive** reporting to our **Assistant Manager HR**.

We hope you will have a long and successful career with us. The details of our offer are outlined below.

Your annual CTC (Cost to Company) will be **Rs.2,76,000/-** (Rupees Two Lakhs Seventy Six Thousand only), paid to you under the following monthly break up:-

Basic	9,200
HRA	4,600
Medical	1,250
Conveyance	1,600
S Bonus	1,711
Special Allowance	4,639
Total p.m.	23,000
Total pa	2,76,000

The Company at its discretion may pay other allowances to you from time to time.

The Company reserves the right to restructure the components of your compensation as it may deem appropriate and all tax liabilities arising out of such a change or due to any change in tax enactment shall be borne by you.

You will also be eligible to participate in our Retirement Benefits program, as applicable at your level i.e. Provident Fund, Pension and Gratuity.