



March 18,

2021

---

Ms.  
P.Elakkiya,  
10/16 Sakthi Nagar  
1<sup>st</sup> street  
Choolaimedu  
Chennai-600094

**Dear Elakkiya,**

Congratulations! Further to your application for employment with us, and the subsequent selection process, we are delighted to offer you the Role of **Head of Admin & Operations**.

The location of your initial reporting and training will be at **Chennai**.  
The date of your joining would be  
**March 5, 2021**.

You will be paid a consolidated salary of **Rs.30,000** per month (Thirty Thousand Only). On your joining, you are expected to enter into an agreement, which details the scope, terms and conditions of your employment, the necessary training and the contractual obligation to be with Quickii. On successful completion of the probation, your employment with the company will stand confirmed subject to the terms and conditions as per Company policies. In general probation period is 3 months and it can be extend or reduced upon Management discretion.

Your employment will be governed by the rules, regulations and policies of the Company.

The terms of this offer letter shall remain confidential and are not to be disclosed to any third party.

We request you to please carry a signed copy of the offer letter on the day of your joining as a token of your acceptance.

Welcome to Quickii. We wish you a long, rewarding and fulfilling career and look forward to your joining us.

Yours  
Sincerely,

Imran Khan  
Founder- Quickii

I have read, understood and agree to the terms and conditions as set forth in this offer letter and the annexure to the same.