



Ms D.Swathy
O.no 40/1 New No 43
Sowrashttra Nagar, 9th Street
Choolaimedu
Chennai 600 094
Swathydeenadayalan @gmail.com

11th May 2019

By mail and by post

Dear Ms Swathy

Greetings from SOS Village, Chennai

With reference to the final interview held on 30th April 2019, We are pleased to offer you a position in the post of Edn Counsellor in the SOS Children's Villages of India-Chatnath Homes.

Welcome to the Organisation.

You will be on probation for a period of six months from the date of joining, which is extendable based on your performance.

As per Organisation's HR policy, Your monthly components of salary will be as follows.

Basic pay	Rs.10,907
Special Allowance	Rs. 11,028
Transport Allowance	Rs. 1,600
Edn. Allowance	Rs. 400
Medical Allowance	Rs. 909
Total	Rs.24,844

Out of the gross salary mentioned above, 12% of the Basic Salary, i.e. Rs.1309, will be deducted towards Provident Fund as per the rules.