

Bonfiglioli Transmissions Pvt. Ltd.  
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CN NO. U29309TN1998PTC040717



Date: 18.06.2019

Ms. Akshaya R,  
7, Katchery Street,  
Kaspa, Arcot,  
Vellore - 632002

Dear Ms. Akshaya,

Sub: Engagement as Management Trainee

This has reference to your application dated 14/06/2019 and the series of tests and interviews held with us. We are pleased to inform you that you have been selected and appointed as a "Management Trainee" with us under the following Terms and Conditions:

1. You will be paid a consolidated monthly stipend of Rs. 29,787/- which is enclosed in Annexure – I, for a period of 12 months starting from your date of joining with us. As a trainee, you will be eligible for coverage under the Employee Provident Fund & Pension Scheme with a deduction of 12% of your eligible stipend and an equal contribution will be made from the management towards the same as and when made applicable to our Organization.
2. You will be eligible for Transport and Canteen facilities as applicable.
3. You will not be entitled to any other benefits/privileges available to the other employees and as a trainee; you will not have any lien or right on the regular job during the initial or extended period of Training.
4. You will be under training from the date of your joining and the same will conclude on the expiry of the period of training. In case your progress and performance is found to be not satisfactory, the training period shall be extended or even terminated during the initial or extended period of training, purely at the discretion of the Management.
5. Your engagement is further subject to verification of the particulars given by you in your application form and resume. In case it is found that the particular/s mentioned by you in the application form for appointment are found incorrect or false, your training period shall be terminated without any notice.
6. You will strictly follow the Training Schedule and will also submit reports of the learning including a review of your work, observations and suggestions.
7. It is expected that the management may depute you for Training at any of our manufacturing facilities in India (or) abroad for a period to be decided by the management for fine tuning your knowledge and skills.