



**PARTNERS IN CHANGE**  
Promoting Human Rights in Business

14  
2017-19

BB-5, Annex-I  
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April 30, 2019-05-07

Ms. Sowmiya Kannan  
NO.26/37, P.V.Koil 2nd,  
Royapet, Chennai,  
Tamil Nadu-600018.

**Subject: Letter of Appointment with Partners in Change**

Dear Ms. Sowmiya Kannan,

We are pleased to offer to you the position of Development Trainee starting from 1<sup>st</sup> May 2019 to 30<sup>th</sup> April 2020. The initial period of six months will be treated as probation period and your position will be confirmed subject to satisfactory completion of the same.

You will be based at Chennai office, Flat No # 5D, 808, Poonamallee High Road, Kilpauk, Chennai-600010. You shall be reporting to the Director, or any person assigned by him. The terms of reference for the aforesaid assignment can be finalised in consultation with your line manager. Your service conditions would be governed as per the provisions of the Partners in Change HR Document.

Your monthly gross emoluments will be Rs. 18290/- (Rupees eighteen thousand two hundred ninety only) components of which is enclosed with this letter.

Please note that the above compensation is exclusive of benefits like Group Mediclaim Insurance, Personal Accident Insurance, and Provident Fund etc.

Please communicate your written acceptance by signing on the duplicate copy of this letter as a token of having read, understood and agreed to the same.

With best wishes,

Yours sincerely,

Pradeep Narayanan  
Director

