

Date: 23-July-2019

Mr. V Prashaanth
3111, Dr. Ranga Road, Mylapore,
Chennai 600004

Letter of Offer

Dear Prashaanth,

Congratulations!

Subsequent to your interview and discussions with us, we are pleased to offer you the position of "**HR Operations Executive**" with Allegis Services (India) Pvt. Ltd.

We take this opportunity to appreciate your decision to join Allegis Services India. As discussed, your joining date with us would be on or before **19-Aug-2019** or any other date as mutually agreed in writing.

This Letter of Offer and its terms will become effective only from the date of your joining.

Our emphasis is on "creating opportunity for people" and in this process we hope to serve you relentlessly as Career Advisors and Trusted Partners.

At the client place, you are the brand ambassador of Allegis Services India. The client experiences who we are and what we stand for through you and your commitment to make the client successful. We are confident that you will make us and the client proud.

Your employment with us will be governed by the terms and condition as detailed in **Annexure A**. Your compensation would be as outlined in **Annexure B**. Your benefits will be as per **Annexure D**.

Employment as per this Letter of Offer is subject to your confirmation and acknowledgement in writing and on successful clearance of all requisite background verifications conducted as per policies

It is a pre-condition to your joining that on or before the date of joining, you would be required to furnish a completed 'Employment Application Form' along with photocopies of all documents as listed in **Annexure C**.

We are very happy to welcome you as an employee of Allegis Services India, and we wish you a long, productive and satisfying career with us.

Yours Sincerely,
For and behalf of Allegis Services India Private Limited