

December 1st, 2020

To,
Ms. Apoorva V.S
55, Subbulakshmi Nagar, 3rd street
Korattur, Chennai 600-076.

Dear Ms. Apoorva,

Sub: Internship Letter for the position of Intern – Human Resources

Welcome to the SRM Technologies.

We are pleased to inform you that, you have been selected as "HR - Intern". The duration of internship is approximately for a period of 6 months from December 1st 2020 and the end date of internship may change based on the requirement. During this internship, you will be paid a stipend of Rs.15,000/- (Rupees Fifteen thousand only) per month.

You will follow the company rules and regulations mentioned in the annexure.

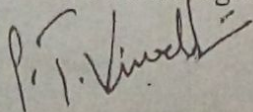
You will be evaluated during and after the internship program. You may be considered for employment with us based on your performance in the internship programme.

You are requested to report to our office on December 1st 2020 at 9:30 am.

A copy of this Internship letter with annexure is herewith enclosed. Please sign and return one copy as a token of your acceptance.

Thanking you

Yours faithfully,
For SRM Technologies Pvt Ltd



Vinodhini Sivaraman
Senior Manager – Talent Acquisition