



St Jude India ChildCare Centres

CIN: U85310MH2006NPL163277

Date: 31st Dec 2020

**Ms. Varshini R**

No 10/2 Vasan street,  
Near Perambur bus terminus,  
Perambur, Chennai- 600011

### **OFFER LETTER**

Dear Varshini,

With reference to the interviews you had with us, we are pleased to offer the position of "Centre Officer" in our organization. The terms and conditions of your employment are as follows:

1. **Date of Joining** : on or before "04th January 2021"
2. **Compensation and Benefits**: Your monthly gross salary will be **Rs.17000/- (Rupees Seventeen Thousand Only)**. A detailed break up will be shared at the time of your joining.
3. **Certificates & Testimonials**: At the time of joining duty, please bring with you original and certified copies of the following certificates and testimonials for our records, failing which you would not be allowed to join and be furnished with the appointment letter.
  - Photographs
  - Aadhar Card- self attested
  - Pan card- self attested
  - Diploma / Educational Qualifications- highest qualification certificate- self-attested
  - Relieving letter from ex employer
  - Pre-Employment Medical Check-up Reports— (to be done through St. Jude's)

Cotton Green Campus, Bombay Port Trust Colony, Rajas Nagar, Zakaria Bunder Road,  
Cotton Green East, Mumbai 400033

Email: [contact@stjudechild.org](mailto:contact@stjudechild.org) Website: [www.stjudechild.org](http://www.stjudechild.org)

Regd. Off: Victoria House, Pandurang Budhkar Marg, Lower Parel, Mumbai 400 013. Tel.: 2497 1192



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4. **Medical Fitness:** This offer is being made to you subject to you being found physically and mentally fit as per the pre-employment medical check-up certified by a registered medical practitioner (to be done through St. Jude's).
5. The company shall have the right to do verification of your documents / education & employment credentials, or any other verification / reference check as & when required from time to time to obtain appropriate information as per details provided by you to the company.
6. Please accept this offer in writing. The detailed appointment letter shall be given to you on the day of joining.

Thanks & Regards,

Arsala Sayed  
Head HR  
St. Jude India ChildCareCentres