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WINDFALL PRODUCTIONS

To,

Mr. Xavier Francise

Date: 22nd January, 2021

From,

HR Manager

Windfall Productions Pvt Ltd.

Sub: Offer Letter

Dear Mr. Xavier Francise

We are pleased to offer you the position of **Content Reviewer** at Windfall Productions Pvt Ltd. We trust that your knowledge, skills and experience will be our most valuable assets.

It is the company's discretion to decide your job location, which can be any country or any state within the country where Windfall Productions Pvt .Ltd has its projects going on .

Job description will be given after your joining.

Further to our discussion, your payment is fixed at **Rs. 22,000/-** (Twenty Two Thousand) per month.

BASIC PAY	HRA	OTHER ALLOWANCE*	GROSS PAY
8,800	3,520	9,680	22,000

*Other Allowance = Travel Allowance +Medical Allowance

During your employment with Windfall productions Pvt.Ltd, you shall abide by the terms and conditions of the company as in force from time to time.

We are hoping that you will fulfill official responsibilities with utmost care and at the same time enjoy working with us. We wish you all the very best for your future endeavors.

Yours Faithfully,

For Windfall Productions Pvt Ltd,

HR Manager

WINDFALL PRODUCTIONS PVT LTD

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