

4.3.1. Institution has an IT policy covering wi-fi, cyber security, etc., and allocated budget for updating its IT facilities

Describe IT facilities including Wi-Fi with date and nature of updation within a maximum of 500 words

- **IT facility**

- There are **136 computers** in the campus. Each department is provided with a lap-top, LCD projector and a printer.
- All classrooms, seminar halls and auditorium are equipped with **ICT and Wi-Fi facilities** to enable the college to conduct various lecture programmes, workshops, training programmes, seminars and conferences with the advantages of ICT.
- College is equipped with a **Media Centre** which helps teachers to record their video and develop e-content to share with the academic community. The Centre has a video-conferencing facility which enables the teachers to handle training programmes remotely.
- **Website** of the college is maintained by Network Centre of the college through a service provider. All information about the college is made available on the college website.
- College has an **active social media presence** on Facebook account and YouTube, where it shares various information about the programmes of the college.
- There is an exclusive **Computer Centre** with 40 computers for academic use by students. There is an exclusive Computer System Engineer appointed for the purchase and maintenance of all IT related equipment. All the computers are periodically updated with anti-virus software to protect the computers and for smooth functioning. College has procured the software, Statistical Package for the Social Sciences (SPSS) for the data analysis which is made available in the Research Scholar's room of the college.
- **Campus management** for all the departments from admission, accounts, attendance, mark entry, certificates, etc. were handled with the **software iBoss** and recently switched over to **iStudio** for better functioning.
- College has purchased e-books, e-journals and database. MSSW uses Moodle, an open-source software as Learning Management System. **Plagiarism checking software Ouriginal** (formerly URKUND Academic) was purchased recently to improve the academic and research writing of students and research scholars.
- The College Library is also equipped with automation, bar-code facility, remote access and digital library section. MSSW is a **Wi-Fi enabled campus**. Students have to register their laptops with Computer System Engineer to get the Wi-Fi access. The Wi-Fi is provided with Act Fibernet-1Gbps and BSNL FTTH-100Mbps in the campus. To ensure that Wi-Fi is used only for academic purposes, students are advised to avoid social media usage. Fire wall is provided for **cyber-security**. Campus Wi-Fi has 18 APs through D-Link & TP Link controller with management & control features, capable of connecting PCs, smart phones & laptops through secured wireless encryption using WPA OR WPA2, Wi-Fi protected Setup (WPS).
- **Wi-Fi** is renewed annually. College allocates more than Rs.15,00,000/- every year to update the IT facility in the campus.

- **IT Policy**

- **Robust IT policy** which includes E-mail account policy, website policy, network policy, video surveillance policy, guidelines for computers, laptops, recording and uploading videos of the institution is in place. All these policies help the college to have clear work plans and facilitates to harness the advantages of ICT for the teaching-learning and administrative processes.