



REAL

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APPOINTMENT ORDER

Dear Mr. Kowsikan,

With the reference to your application for the position of "Thematic Coordinator - Livelihood", We are pleased to appoint you as Thematic Coordinator - Livelihood with effect from the month of July 2021 towards the project "Integrated Village development Programme" on the following terms and conditions.

You will be reporting to the Program Director. Your salary will be fixed as consolidated pay of Rs. 20,000/- (Rupees Twenty Thousand Only).

Your professional contribution will be 90% of field visits and 10% of your work in the documentation at the office.

Role & Responsibilities:

- Prepare plans for effective execution of the project activities related to livelihood approaches to disaster resilience as stipulated in the project document which includes but not limited to skills, practices and capacities, to manage resources and skills particularly of poor and vulnerable, and institutional strengthening to increase the resilience of the target communities to different hazards and disasters
 - Assist Project Team to establish close coordination and cooperation with district line agencies and authorities, between local project partners, communities, project beneficiaries and other stakeholders at project level for effective delivery of project activities and policy influence at local level
 - To Identify, prioritize and support communities to implement potential livelihood strategies that are less sensitive to existing and potential hazards and resilient to disasters.
 - To Design, develop and provide necessary training for target communities to develop skills and capacities to improve livelihood strategies and viable options for income.
- On proper submission of work report with evidences the monthly remuneration will be offered.