



MADRAS SCHOOL OF SOCIAL WORK



ACTIVITY REPORT OF IQAC 2020-2021

Institution is Deserving for Excellence

MADRAS SCHOOL OF SOCIAL WORK

IQAC Report for the Year 2020-2021

IQAC TEAM for the year 2020-2021:

Designation	Name
Chairman - IQAC	: Dr.S.Raja Samuel
Coordinator - IQAC	: Dr. J.Chandrasekar
Addl. Coordinators	: Mrs.Sathya
Members - External	
Administrative field	: Ms. Himani Datar, Hon. Secretary – Guild of Service, Egmore, Chennai.
Academician	: Dr. Revathi Balu, Retd. Professor- Tata Institute of Social Sciences
Quality Expert	: Mr. Nainaraj, Quality / HR Consultant
Members - Internal	
	: Dr.Subashini, Dean, Administration
	: Dr J.S. Gunavathy, Head, Department of Social Work & Programme Head, MSW (Govt Aided) (Shift I)
	: Dr. C. Francis, Programme Head, MSW-(Self-Financed) - (Shift II)
	: Mrs. P.K. Vathani, Programme Head, BSW (Self-Financed: Shift I)
	: Dr.P.Mohana, Head, Department of HRM & Programme Head, MA (HRM) (Shift II)
	: Mrs. S. Sivaranjani, Programme Head, MA(HROD) (Shift II)
	: Dr. Vyjanthi Mala, Head, Department of Psychology & Programme Head MSc (CP), M.Phil. (Psy) (Shift II)
	: Mrs. Priya Magesh, Programme Head BSc (Psychology), (Self-Financed: Shift I)
	: Dr.Sarah Karunakaran, Head, Department of Development Management & Programme Head MA (Dev.Mgt) (Shift II)
	: Mr.Antony Stephen, Head, Department of Social Entrepreneurship Programme Head, MA(SE) (Self-Financed: Shift I)
	: Dr.V.Sakthi Regha, Librarian, MSSW
	: One Student Representative - Govt.Aided Stream
	: President, Student Development Council, MSSW
	: General Secretary, Student Development Council, MSSW
	:Mr. P.H.Gopalakrishnan, Administrative Manager, MSSW
	: Mrs. Angel Rajam, Office Assistant, MSSW
Secretarial Assistant	: Ms. Shanthi

FACULTY DEVELOPMENT PROGRAMME (FDP)

As a part of work from home pattern during covid-19 pandemic lock down period, this year started with Five Days Online-Faculty Development Programme (FDP) on Data Visualization & Presentation between 04th May 2020 to 08th May 2020 which was handled by Mr. Prabhu

Ponnusamy, (CEO, Iotalytics Research and Analytics Solutions) and Mr. Ajit Kumar Jaiswal. This Programme is packed with Chart formatting, Layout, Mastering Charts, Graphical Presentations, Visualization Tools and data presentations.

Second Faculty Development Programme (FDP) on Engendering Staunch evidence building through secondary data sources was held on 12th February 2021. This Session was organized for mainly given exposure on secondary research during the lock down period. The recorded session is made available in ICT platform of MSSW Chennai (Official) <https://youtu.be/VgjroiUPepY>.

Third Faculty Development Programme (FDP) was scheduled between 07th June 2021 to 11th June 2021 on the title of “Five days FDP on Outcome based Education & ICT Tools for online education and Research Publications”. The resource persons for this programme are..., Dr N.Jayasankaran, Former Vice Chancellor of SCSVMV Kanchi University addressed on the Concept of Blended Learning, Dr. Roshna Varghese addressed on measuring Course outcome and Programme outcome, Dr. Achuth Sankar S. Nair, Professor of Computer Science and Head of the Department of Computational Biology and Bioinformatics, University of Kerala addressed on New Education Policy and Importance of Outcome based Education, Dr.Binu Thomas, Assistant Professor from Marian College Kuttikkanam addressed on New ICT enabled tools for online Teaching, and Dr. Madhu S.Nair Associate Professor, Department of Computer Science Cochin University of Science and Technology (CUSAT) addressed on writing and publishing papers in international journals specifically in Scopus & Web of science Journals. The recorded session on the inaugural session followed with technical session is made available in ICT platform of MSSW Chennai (Official) <https://www.youtube.com/watch?v=JHgV01CU5qc>

FACULTY LEARNING SERIES (FLS)

During lockdown time, our faculty members are engaged with some additional knowledge inputs in the name of “Faculty Learning Series - I on Performance Management” which was held on 25th May 2020. The Session was anchored by the Industrial Practitioner Mr.Venketraman, Senior DGM HR , Tractors and Farm Equipment Limited (TAFE). The second Faculty Learning Series was organized in the title of “Psychometric Assessment and Thomas’ Psychometrics” on 26th May 2020. That session was addressed by Ms. Aashima Garg, Senior Manager Independent Learning Specialist & Corporate Trainer.

NEW FACULTY ORIENTATION AND INDUCTION

The new faculty orientation and induction was inaugurated by Mr, K.A. Mathew I.A.S (Retd) on 01st July 2020 followed with Principal Address by Dr S.Raja Samuel and oriented the new faculty members with Rules & Governances and leave Procedures in Madras School of Social Work, Dr.Subashini addressed on etiquettes and culture pattern in Madras School of Social Work followed with Departmental heads orientation to them. The session was concluded with thanks note given by Dr.J.Chandrasekar IQAC Coordinator.

ONLINE WORKSHOP ON INTELLECTUAL PROPERTY RIGHTS (IPR)

Based on the request of the faculty members, IQAC has organized an online Workshop on Intellectual Property Rights (IPR) in collaboration with Rajiv Gandhi Institute of Intellectual Property Management, Govt of India, Ministry of Commerce and Industry, Hislop College Road, Civil Lines, Nagpur University, Nagpur, Maharashtra on 11th November 2020. The session was inaugurated by the Principal Dr.S Raja Samuel and handled the Technical session by Dr. Bharat N Suryawanshi, Assistant Controller of Patents & Designs, RGNIPM, Nagpur, O/o CGPDTM, DPIIT, Ministry of Commerce & Industry - Govt. of India. The programme was attended by 76 outside participants and 68 local participants.

STUDENT INDUCTION PROGRAMME (SIP):

In accordance with UGC Quality mandate, MSSW IQAC has conducted a Three days Programme on online Student Induction Programme (SIP) between 14th to 16th September 2020 through Zoom platform. On the first day of SIP mainly focused on the New Education Policy and value education and course outline to the newly admitted students along with their parents. On second day it was started with moral education, college rules, procedures, course outcome, Library rules to the newly admitted students and the session ended with ethical part of the students' life. On Third Day it was oriented with department wise orientation along with respective department faculty members ended with campus virtual tour. As an outset of the Student Induction Programme, the fresher can understand the importance of National Educational Policy & higher education, one's own values, giving importance of individuality & Honour to the elders and senior citizens and make them to compete with city dwellers. The session was highlighted with involvement in academic, curricular, co-curricular and extra-curricular events in inside and outside college.

NATIONAL INSTITUTIONAL RANKING FRAMEWORK (NIRF) SUBMISSION:

After the deliberations in IQAC meeting for the submission of NIRF data, the IQAC Cell of MSSW has collected data from various departments, Cells & Centres as per the format and submitted to the NIRF in a required format on 28th January 2021.

ANNUAL ACADEMIC AND ADMINISTRATIVE AUDIT (AAA):

Due to Pandemic and Nationwide lock down in the year 2020, the Annual Academic and administrative Audit for the year 2019-2020 was conducted on 18th and 19th November 2020 (originally scheduled on 23rd & 24th March 2020 was postponed due to Nationwide lock down).

This Year (2020-2021) AAA Internal audit was initiated by the IQAC Cell of MSSW on 29th April 2021. After incorporating the inputs given by the internal committee members, IQAC was conducted the external audit with three members Peer Team for Annual Academic and Administrative Internal Audit (AAA) for the year 2020-2021 on 30th April 2021. Three members of external peer team comprised of 1) **Dr. S. THENMOZHI**, Professor & Head, Department of Counselling Psychology, University of Madras, Chennai – 600 005. 2) **Dr. B. DEVAMAINDAN**, Associate Professor, Management Studies, Institute of Distance Education, University of Madras, Chepauk, Chennai – 600 005 and 3) **Dr. J. M. ARUL KAMARAJ**, Assistant Professor, Department of Social Work (Aided), Loyola College, Nungambakkam, Chennai – 600 034. After the Audit, get the report from the peer-team members and shared its recommendations to the respective department for their improvements in coming days.

GREEN AUDIT, ENERGY AUDIT AND INFRASTRUCTURE AUDIT

IQAC of Madras School of Social Work has assisted the Roopmathi and Architects for doing infrastructure Audit, Green Audit between February to April 2021. And done the energy audit by Dr.S.Chandrasekaran B.Sc B.E Chartered Electrical Engineer in the month of April 2021.

IQAC COMMITTEE MEETINGS:

On 19th October 2020 the IQAC working committee was held and discussed with members to prepare MSSW for NAAC Assessment and Accreditation in the next year. Followed with consensus for organizing 5 days FDP programme on Outcome based education.

On 15th December 2020 the IQAC committee meeting was held and discussed on the matters of NIRF and Media Ranking data submission. The members deliberated with ideas for improving

the qualities and targeted to place MSSW in that graded colleges list. IQAC Meeting was held in 3rd May 2021 for discussing the coming year plan and preparation.

SUBMISSION THE REPORT FOR MEDIA RANKING:

IQAC has submitted its report to the Marketing & Development Research Associates, New Delhi for INDIA TODAY- Best Colleges ranking for the Year 2021 on 31st January 2021

FACULTY MEMBERS ATTENDING FDP PROGRAMME IN UGC HRDC / OTHER INSTITUTES:

During Covid Lock down time, the faculty members were oriented through online for paper publications and sending proposal for the funding of the research projects, there are 45 faculty members were attended orientation courses, refreshers courses and short-term courses not less than one weeks duration and also take in part in online Faculty development programs conducted by the other colleges, academic staff colleges/HRDC centers of different Institutions.

RESEARCH PAPER PUBLICATIONS & BOOK CHAPTER PUBLICATIONS

As an continuous improvements made in the quality aspects, there are 32 faculty members were presented their research article in UGC listed Journals and 9 Chapter contributions in the book's publications with ISBN number.
